



Copeland Amateur Swimming Club
Copeland Pool and Fitness Centre
C/O Copeland ASC
Cleator moor road,
Whitehaven,
Cumbria,
CA28 8RW

Registered Charity - 1103769

**COPELAND AMATEUR SWIMMING CLUB'S
39th ANNUAL GENERAL MEETING
THURSDAY 21ST NOVEMBER 2024 AT 7:15PM COPELAND POOL STUDIO**

MINUTES

Meeting started: 19:17

Attendees: Andy Sutton (Chair), Mark Holliday (Treasurer), Julie Payne (Secretary), Richard Quayle (Head Coach), Andrea Clarke, Natalie Jarvis (Part), Jamie Johnston, Andrea McEwan, Brad Sutton.

Apologies: Holly Collins (Membership Secretary), Ian Richardson, Graham Temple, Claire Todhunter (Coach)

Welcome

A presentation format was used throughout the meeting. The Chair opened the meeting and welcomed everyone to Copeland Amateur Swimming Club's Annual General Meeting.

Purpose of the meeting:

- Agree minutes from AGM 2023.
- Receive the Chair's summary of the club's achievements over the past 12 month.
- Receive a report from the Treasurer on the club's financial position and recommendations for 2025.
- Receive a report from the Head Coach on the pool progress and achievements over the past 12 month.
- To elect the Officers and other members of the Committee.

2023 AGM Minutes agreed.

Chair gave a presentation and provided detail on the club's achievements throughout 2023. Also gave an overview of the work carried out by volunteers to ensure the club continues to run in smoothly and in accordance with swimming guidelines. Full presentation is attached.

Treasurer Report

Treasurer gave a presentation and provided detail on the club's financial position, including the overall income and expenditure for 2024, 2024/2025 budget, the importance of fundraising and detail on the club's main income streams. Treasurer also explained the reason for the high increase in net profit compared to previous years, this being due to the recent grant funding received.

Swimmers Maisie Enright, Macie Payne and Freddie Sutton attended part of the meeting and gave a presentation, providing detail on the current project they are involved in, following grant funding



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from the Council. Turning boards and scoreboard have been ordered and are pending delivery, with the proposed completion of the project being around January 2025. The project team are also planning on doing a 10K sponsored run to raise funds for the club.

Treasurer's recommendations for 2024/2025

- Adopt the accounts as an accurate record
- Continue as a charity
- Hold membership fees until the new calendar year and review position considering squad balance
- Continue fundraising options
- Complete the capital investment project in line with HMG/Cumberland Council guidelines

Questions and comments put to the Treasurer.

Q. (AC) - Is there going to be a fee increase in January 2025?

A. (MH) - Not certain at this point, this will be reviewed by Committee who will make the final decision.

Q. (BS) – How much room do we have to increase membership?

A. (MH) – This will all depends on the capability of the swimmer and where they need to be put, but some lower squads have capacity higher squads don't.

Q (BS) - Is there any capacity for more hours anywhere?

A. (AS) – The pool has to be open to the general public, so it is limited, but we do need to look and explore possible options.

Q. (BS) – Possibly a new pool being built at Cleator Moor, any thought on that?

A. (AS) - Not certain a pool is being built, but all options can be looked at and considered by Committee.

Treasurer proposed recommendations, seconded by Andy Sutton.

Coaches Report

Head coach gave a presentation and provided an update on the pool success over the past 12 month. This included the introduction of a master's lane, where positive feedback has been received, swimmer's achievements with club records broken, moving to division one in the Arena League, swimmers being selected for Cumbria Team, as well as a few swimmers completing the young volunteers award.

The coach provided projections for 2024/2025 and also thanked everyone for all their support over the past 12 month.



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Questions put to the Coach.

Q. (BS) - Current coaches, do we have the right amount?

A. (RQ) - When we have willing volunteers yes, we do have more willing to help out, as we do have some of the older swimmer's parents who are coaches.

A. (MH) - Head coach also has a separate amount in the budget, if needed.

A. (AS) – There has to be a certain number of L2 coaches, but we are in a better position than we have been previously, as we have more qualified L2 coaches, but we do continue to monitor.

Election of Committee:

Chair thanked the Committee members for their support, and the work carried out over the past 12 month.

Chair – Andy Sutton, proposed by Mark Holliday, seconded by Holly Collins

Treasurer – Mark Holliday, proposed by Holly Collins, seconded Jamie Johnson

Secretary – Julie Payne, proposed by Andy Sutton, seconded by Mark Holliday

Membership Secretary – Holly Collins, proposed by Mark Holliday, seconded by Jamie Johnson

Committee member - Richard Quayle, proposed by Julie Payne, seconded by Mark Holliday

Committee member – Claire Todhunter, proposed by Jamie Johnson, seconded by Andy Sutton

Committee member – Jamie Johnson, proposed by Mark Holliday, seconded by Holly Collins

Committee member - Natalie Jarvis, proposed by Andy Sutton, seconded by Julie Payne

Committee member - Amanda McEwan, proposed by Andy Sutton, seconded by Julie Payne

Committee member – Lissa Deverson, proposed by Andy Sutton, seconded by Holly Collins

Committee member – Andrea Clarke, proposed by Mark Holliday, seconded by Andy Sutton

Committee member – Graham Temple, proposed by Holly Collins, seconded by Andy Sutton

Co-opted Committee member - Ian Richardson, proposed by Andy Sutton, seconded by Julie Payne

Next Committee meeting: 12th December 2024

Close meeting 20:15



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Copeland ASC AGM





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Proposed Agenda

Welcome

Apologies for Absence

Minutes from Previous meeting

Chair's Summary of 2023/24

Treasurer's Report

Coaches Report

Election of Committee

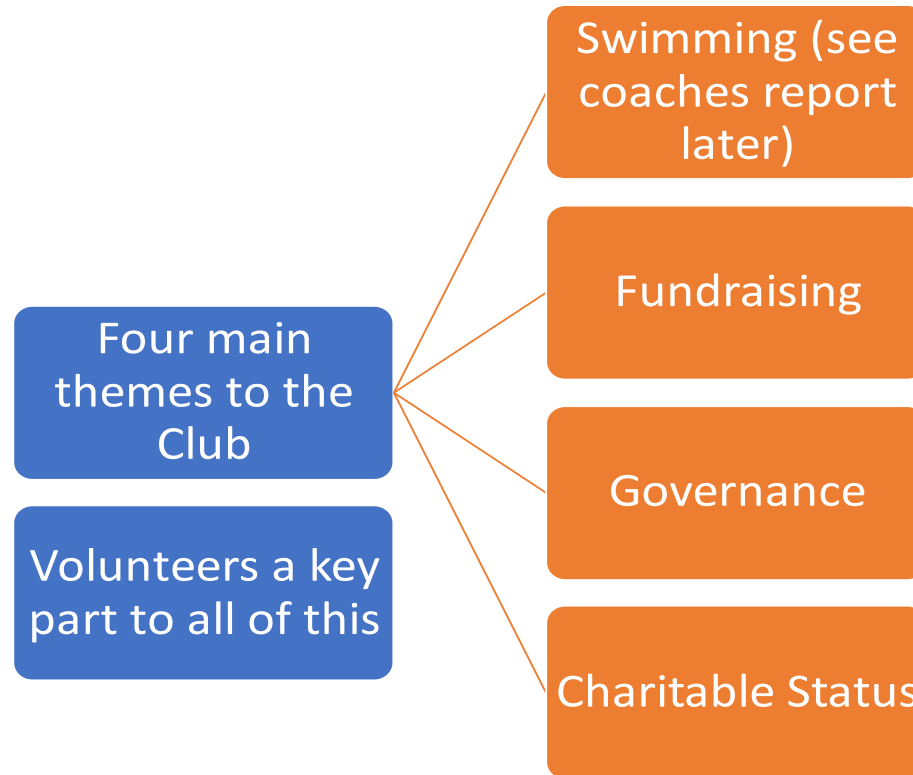
AOB



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Summary of the year 2023-2024





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Fundraising

- Strong showing from Griffin and Graded Galas
- Also supported Winter Meet and Diddy Event at our pool
- Social events too

Massive thanks to all who have supported the club at these events!





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Governance

- Maintained charitable status with charity commission
- Successfully completed SwimMark Health Check
- Club constitution successfully updated and endorsed by Swim England
- Club committee continues to be well supported with key executive posts filled (Chair, Secretary, Treasurer)
- All DBS, Safeguarding and Protecting Children, and other mandatory requirements in place
- Club ran in line with Codes of Conduct
- Successfully implemented new SE welfare rules



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Charitable status

- Club involved in several charity events over the last 12 months



- Keswick 2 Barrow
- NYE dip
- Support our young swimmers to reach their full potential



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2	7	1:30.74
3	5	1:31.91
4	6	1:32.85
5	4	1:33.05
6	8	1:33.60
7	3	1:34.09
8	2	1:36.34

Copeland Amateur Swimming Club – Treasurers Report



- This grant will improve the infrastructure of the club and ensure we remain able to run and hold competitive events in our home pool.





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	£82,978.07	£70,830.92
Transactions	Income Actual	Outgoing Actual
Subscriptions	£39,776.00	
Pool Hire		£46,777.50
Land Training	£470.00	£870.00
Coaching Services		£159.40
Club Gear	£81.02	£951.02
Gala Pool Hire		£1,495.00
General Income inc. Fund Raising	£11,224.61	£0.00
Bus Charges	£1,250.00	£1,690.00
ASA Memberships		£5,092.45
Gift Aid	£3,130.37	
Trophies and Gala Equipment		£2,998.28
Coaches Budget		£1,432.85
Capital Investment	£10,773.90	
R&R		£250.00
Misc/Contingency	£414.00	£755.92
Gala Entry	£15,858.17	£8,358.50
Current Account Opening Balance	£12,913.87	
Current Account Closing Balance	£25,061.02	
Transactions		
Interest	£162.60	
Reserve Account Opening Balance	£11,077.88	
Reserve Account Closing Balance	£11,240.48	
Closing Current Account Balance	£25,061.02	
Closing Reserve Account Balance	£11,240.48	
Total Balance	£36,301.50	
Cash Held	£387.02	

Copeland Amateur Swimming Club – Treasurers Report



Opening Bank Balance Main	£ 12,913.87
Opening Bank Balance Reserve	£ 11,077.88
Opening Balance exc Cash	£ 23,991.75

Total Income Current Account	£ 82,978.07
Total Outgoing Current Account	£ 70,830.92
Variance	£ 12,147.15

Total Income Reserve	£ 162.60
Total Outgoing Reserve	£ -
Variance	£ 162.60

Total Income	£ 83,140.67
Total Outgoings	£ 70,830.92
Variance	£ 12,309.75

Closing Bank Balance Main	£ 25,061.02
Closing Bank Balance Reserve	£ 11,240.48
Closing Balance exc Cash	£ 36,301.50
Closing Balance inc. Cash	£ 36,688.52
Variance	£ 12,309.75



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Copeland Amateur Swimming Club – Treasurers Report



- Current Account 12,147.15 increase
- Reserve Account £162.6 increase (interest rates)
- Total increase £12,309.75
- True year end position is **£1,536 increase (See Caveat to Reporting)**
- £36,301.50 in the bank
- Club continues to be in a stable financial position.
- Membership numbers continue to grow
- Fee increases in January 24 has supported this.
- Fee increases will not be proposed now but position will be reviewed in January 2025.



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Copeland Amateur Swimming Club – Treasurers Report – Caveat to reporting



- Reported profit for FY 2023/24 is £12,310
- As part of fundraising activities this year Copeland ASC have been successful in securing a grant of £14,365 to improve our aging infrastructure.
- This grant was awarded by Cumberland Council on behalf of HM Government.
- The 1st £10,774 has been paid into our accounts this year with zero spend.
- **This funding along with the final balance is ringfenced as restricted funds for this project and will not be considered in regard to general funds.**
- Taking this into consideration the true year end position is **£1,536 increase**.
- This is a good outcome and is largely down to hard work by a small number of dedicated people.



**Funded by
UK Government**



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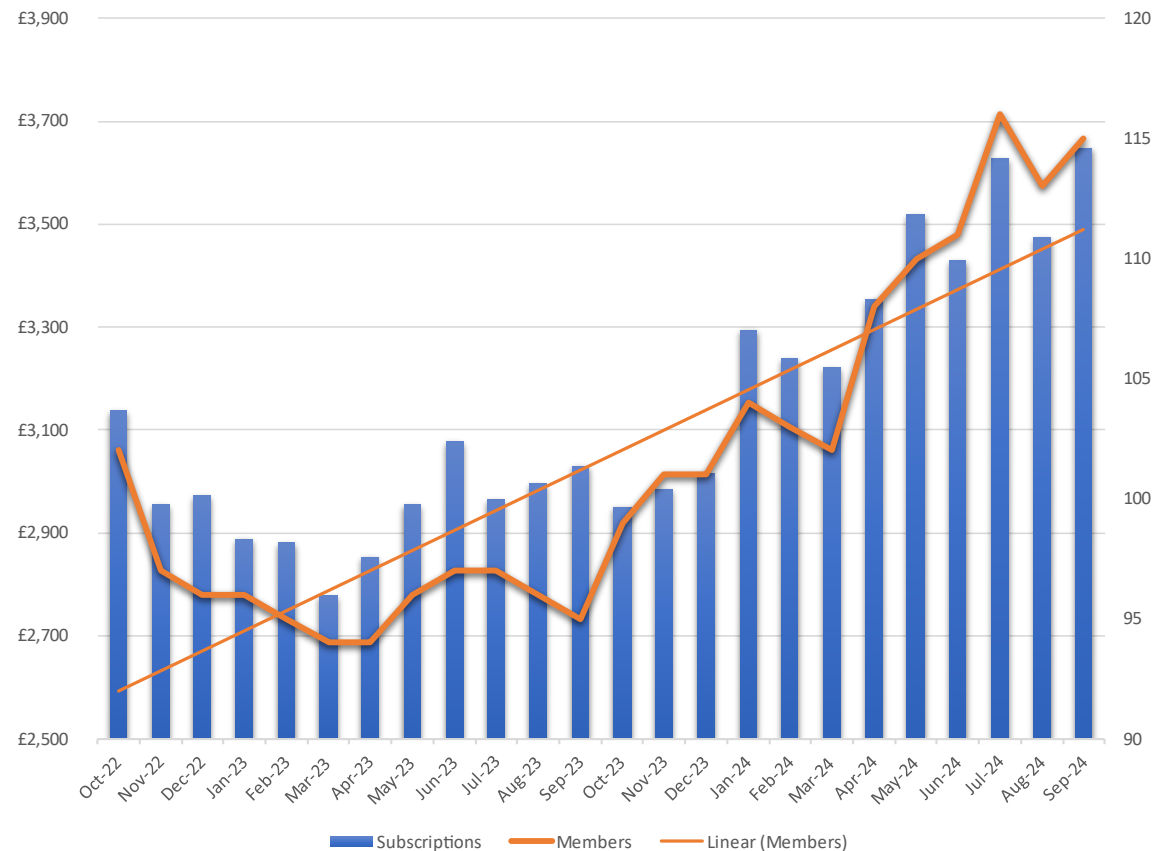
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Copeland Amateur Swimming Club – Treasurers Report

- Membership numbers continue to grow
- LTS numbers have held at around 22 despite swimmers advancing into D Squad
- A new Masters squad has been established with a good uptake
- As well as offering a new element to +18's this maximises pool usage during less busy times
- Pool fee increases were from Jan 24.
- Membership increases will be monitored and adjudicated in the new year (2025).



Membership Data

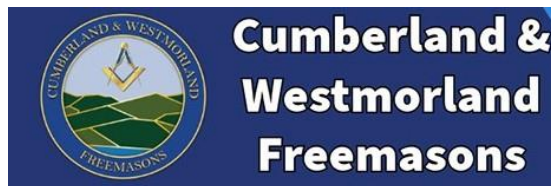




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Copeland Amateur Swimming Club – Treasurers Report



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Copeland Amateur Swimming Club – Treasurers Report – Budget 2024/25



	£83,932.17	£0.00	£0.00	£91,690.40	£0.00	£0.00	Total Expenditure
Transactions	Income	Income Actual	Income Forecast	Outgoing	Outgoing Actual	Outgoing Forecast	Commentary
Subscriptions	£43,764.00			£0.00			Based on £3.6k per month Does not assume membership growth. Revisit decision in November for a potential increase in the new year. Increase should be focussed on the upper squads due to VfM. For discussion.
Pool Hire				£48,000.00			Assumes c.£4k per month. Assumes some months have ups and downs and the club ensures pool utilisation is efficient.
Land Training	£810.00			£1,020.00			Assumes c.9 attend c.45 sessions annually. Consider promoting land training and making it more accessible.
Coaching Services				£700.00			Travel expenses for head coach and related requirements
Club Gear	£750.00			£1,000.00			R&R elements result in a deficit. Consider if R&R is appropriate or a more pro-active sponsorship approach.
Gala Pool Hire	£0.00			£3,000.00			Assumes £1.5k per gala. 2off - Griffin Gala & Graded Gala
General Income inc. Fund Raising	£17,200.00			£500.00			Broadly in line with this year. +£4k for final payment of Capital Project
Bus Charges	£1,250.00			£1,690.00			In line with prior years. Assumes some subsidisation from the club. Full Arena programme should increase team size and therefore opportunities to reduce subsidy.
ASA Memberships	£0.00			£7,806.70			In line with 2023/24
Gift Aid	£3,300.00						Assume to be a little higher than last year due to fee increase and membership increase
Trophies and Gala Equipment				£3,000.00			In line with 2023/24
Coaches Budget				£1,000.00			In line with 2023/24
Capital Project				£14,365.20			
R&R	£0.00			£250.00			In line with 2023/24
Misc/Contingency	£1,000.00			£1,000.00			In line with 2023/24
Gala Entry	£15,858.17			£8,358.50			In line with 2023/24



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Copeland Amateur Swimming Club – Treasurers Report - Recommendations



- Adopt the accounts as an accurate record
- Continue as a charity
- Hold membership fees until the new calendar year and review position considering squad balance.
- Continue fundraising options.
- Complete the capital investment project in line with HMG/Cumberland Council guidelines



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Coaches Report



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Highlights

- Training
 - Squads have retained the same training hours.
 - I have written the training plans for the last 12 months. These are then tailored for the squads.
- Club records continue to be broken.
- New Masters Squad
- ARENA League
 - We were promoted last season to Division 1
 - We have made the A Final and will stay in the Division 1 next year. We haven't achieved that in a few years.
- Young Volunteers
 - A number of swimmers have gone through the course, helping poolside and improving their skills while gaining qualifications.
- 4x Swimmers selected for the County
- Swimmers on the County and Regional programmes





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We've been to.....

Manchester and Liverpool, Leeds and Glasgow,
Swansea and Kendal, then we swam in Barrow.

Sunderland and Sheffield, Workington and back home.

We've had lost kit and County swimmers, PBs, bronzes silvers and golds















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Performance against 2023/24 Objectives

- 6x swimmers qualify for 2023 SENW Summer Regionals 
- 1x swimmer qualify for 2024 Nationals 
- 3x swimmers qualify for SE NW Winter Regionals 2024   Tom, Adam, Finley
- 1x County Age Group Champion 
- 1x Age Group Relay medal 
- Score more Cumbria Trophy Points than 2023   +85 points
- Score more Tommy Hatcher Points than 2023   -66.5 points



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Proposed 2024/25 Objectives



Individual

- 6x swimmers qualify for 2023 SENW Summer Regionals
- 2x swimmer qualify for 2024 Nationals
- 5x swimmers qualify for SE NW Winter Regionals 2024
- 3x County Age Group Champion



Team

- 2x Age Group Relay medal
- Score more Cumbria Trophy Points than 2024
- Score more Tommy Hatcher Points than 2024
- Finish higher in Diddy League than 2024.

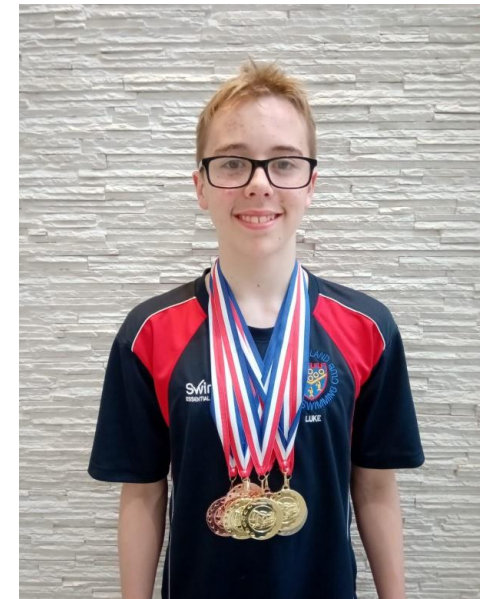


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Thanks to.....

- Our Team Managers who have supported us.
- The helpers who regularly get the blocks out.
- Our Gala Organiser and his team.
- The Chair and the committee for their support.
- The rest of the coaching and LTS team.
- Parents and swimmers, without which we wouldn't have a club.





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Election of Committee Members





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